

Date: \_\_\_\_\_

Dear Sir/Ma'am,

This is to request for a certification of the following:

Stock Code:	No. of Shares:
_____	_____
_____	_____
_____	_____
_____	_____

All

Requested certification is for the purpose of:

- Attending the Annual Stock Holder's Meeting (no fee)
- Personal Documentation
- VISA Application

Mode of delivery:

- Email: \_\_\_\_\_
- Pick-up
- Postal\* mail to (address): \_\_\_\_\_
- Courier\*\* delivery to (address): \_\_\_\_\_

\*postal mail is free of charge

\*\*courier delivery charge will be debited from client's account

Sincerely,

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
FirstMetroSec Account Code

**\*\*The Portfolio Certification Fee (P50) will be charged to client's FMSBC account.**